



**FINDING AID TO  
THE SPAN PLAN RECORDS, 1971-2001**

**Purdue University Libraries  
Virginia Kelly Karnes Archives and Special Collections  
Research Center  
504 West State Street  
West Lafayette, Indiana 47907-2058  
(765) 494-2839**

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Revised by: Shauna Borger, March 17, 2011  
Processed by: Shauna Borger, December 3, 2010

## Descriptive Summary

<b>Creator Information</b>	Purdue University, Dean of Students
<b>Title</b>	SPAN plan records
<b>Collection Identifier</b>	12.05.02-1
<b>Date Span</b>	1971-2001, predominant 1980-1996
<b>Abstract</b>	Brochures, letters, newsletters, articles, and photographs documenting the SPAN plan program
<b>Extent</b>	2.3 cubic feet (3 manuscript boxes, 1 half width manuscript box, 1 flat artifact box)
<b>Finding Aid Author</b>	Shauna Borger, 2010
<b>Languages</b>	English
<b>Repository</b>	Virginia Kelly Karnes Archives and Special Collections Research Center, Purdue University Libraries

## Administrative Information

<b>Location Information:</b>	ASC
<b>Access Restrictions:</b>	Collection is open for research.
<b>Acquisition Information:</b>	Donated by former Span Plan director Peggy E. Sullivan on August 26, 2002
<b>Accession Number:</b>	20020826
<b>Preferred Citation:</b>	SPAN plan records, Archives and Special Collections, Purdue University Libraries
<b>Copyright Notice:</b>	Purdue University
<b>Related Materials Information:</b>	Deans of women papers, 1920s-1980s Deans of women collections, 1993-2006 Helen B. Schleman papers, 1988-1992

## Subjects and Genres

### Persons

Zissis, Cecilia  
Schleman, Helen B. (Helen Blanche), 1902-1992  
Sullivan, Peggy E.  
Deans of women—United States

### Organizations

Purdue University--Dean of Women  
Purdue University—Dean of Students

### Topics

Women—History  
Women – Employment  
Women in higher education  
Women college administrators  
Women college students  
Women deans (Education)--Indiana

### Form and Genre Types

Administrative reports  
Annual reports  
Brochures  
Clippings (information artifacts)  
Color slides  
Correspondence  
Fliers (printed matter)  
Photographic prints

### Occupations

Women college administrators  
Women deans (Education)--Indiana

## History of SPAN plan

In 1968 Helen Schleman and Cecilia Zissis of the Purdue University, Dean of Women office founded Span Plan, which was originally started to encourage the wives of male students at Purdue to obtain a degree in higher education. Schleman served Purdue as the director of the first women's residence hall in 1934 and, after serving in World War II, as dean of women from 1947-68. Zissis served as assistant and associate dean of women at Purdue from 1950-74 and served as the program's first director from 1970-87. Peggy Sullivan served as director of Span Plan from 1987-2001.

Over the years, the program has continued to evolve and provide additional services to the adult learner population. Along with a fall orientation program, Span Plan offers academic, career and personal counseling; free tutoring; grants and scholarships to qualified adult learners; Lunch 'N Learn Programs; an adult student support group; and career and job search services.

*Source(s):*

*Collection Archon record*

*For further information, please see <http://www.purdue.edu/odos/spanplan/welcome.php>*

## Collection Description

### Scope

The SPAN plan records (1971-2001; 2.3 cubic feet) document the SPAN plan program at Purdue University, Dean of Women office. The collection includes brochures, pamphlets, news releases and other promotional materials which document the advertising that was done for the program. Correspondence, annual reports, and newsletters document the actions of the program and those heavily involved in the SPAN plan. Types of materials include: correspondence, brochures, pamphlets, news releases, annual reports, newsletters, slides, photographs and audio cassettes. The Records are organized into five series: business papers, correspondence, newsletters, promotional materials and artifacts and audio-visual materials.

### Arrangement

**1. Business papers, 1970-2001 (0.7 cubic feet)** Materials in this series include articles about non-traditional students, organizations at Purdue from which SPAN could recruit members, and information on the various heads of SPAN plan. Materials in the series are arranged chronologically.

**2. Correspondence, 1980-1981 (0.2 cubic feet)** Materials in this series include memos and letters between SPAN plan administrators and other administrators at Purdue University. The correspondence discusses SPAN plan programming, promotion, and prospective members. Materials in the series are arranged chronologically.

**3. Promotional materials, 1971-1999 (0.7 cubic feet)** Materials in this series include pamphlets and flyers advertising SPAN plan. These items were presumably mailed to those people deemed eligible in order to get them interested and aware of the program. Materials in the series are arranged chronologically.

**4. Newsletters, 1978-1996 (0.2 cubic feet)** Materials in this series include SPAN plan newsletters. The newsletters keep participants and administration up-to-date on what the program has accomplished and current events. Materials in the series are arranged chronologically.

**5. Artifacts and audio-visual materials, 1982 (0.5 cubic feet)** Materials in this series include slides, pins, and audio cassettes.

### Descriptive Rules

Describing Archives: A Content Standard

### Processing Information

Whenever possible, original order of the materials has been retained. All materials have been housed in acid-free folders and acid free boxes.

## **DETAILED DESCRIPTION OF THE COLLECTION**

### **Series 1. Business papers, 1970-2001**

0.70 cubic feet

#### **Box 1** *Articles and reports*

##### Folder

- 1 Freshman conference program, 1970-71
2. Misc. articles and papers, 1971-86
3. Misc. articles and papers, 1971-86
4. Historical information, 1981-94
5. ASAP (Adult Student Association of Purdue) membership, 1986-96
6. C2-Cecilia Zissis, biographical info, SPAN annual reports, 1987-2000
7. CZ-Educational training for women, 1988-96
8. Alpha Sigma Lambda Honor Society, 1988-2001
9. ASAP (Adult Student Association of Purdue), 1991-2000
10. Helen B. Schleman funeral, 1992
11. Facts on women, 1995
12. C2-Celie's (Cecilia Zissis) records, 2000-01

#### **Box 2** *Articles and reports*

##### Folder

- 1 C2-Celie Zissis memorials, 2000-01
2. Articles on returning students, undated

### **Series 2. Correspondence, 1980-1987**

0.20 cubic feet

#### **Box 2** *Memos and letters*

##### Folder

3. Memos and letters, 1980-85
4. Memos and letters, 1980-85
5. Memos and articles about non-traditional female students, 1981-87
6. Memos and letters, 1983-86
7. Letters and brochures, 1987

### **Series 3. Promotional materials, 1971-1999**

0.70 cubic feet

#### **Box 2** *Purdue University news releases, brochures, flyers*

##### Folder

8. SPAN plan news releases, 1971-99

9. SPAN promotional materials, 1972-78
10. SPAN plan brochures, 1979-83

**Box 3** *Brochures, flyers, newspaper articles*

Folder

1. SPAN plan brochures, 1979-83
2. SPAN plan publicity, 1981-94
3. Older students who graduate, newspaper articles, 1984-98
4. Pamphlets, 1987-89
5. Purdue Today, 1990-91
6. Flyers, 1994-97
7. SPAN flyers and brochures, 1997
8. Newspaper articles about Barbara Cook, 1998
9. SPAN plan flyers and brochures, undated

**Series 4. Newsletters, 1978-1996**

0.20 cubic feet

**Box 3** *SPAN plan newsletters*

Folder

10. SPAN plan newsletters, 1978-90
11. SPAN plan newsletters and brochures, 1987-96

**Box 4** *SPAN plan newsletters*

Folder

1. SPAN plan newsletters, 1988-96
2. SPAN plan newsletters, 1991-98
3. SPAN plan newsletters, 1996

**Series 5. Artifacts and audio-visual materials, 1982**

0.5 cubic feet

**Box 5** *Pins, slides, cassettes*

Folder

1. Color slides
2. Pins
3. Lunel (?) slides
4. Audio cassettes
5. Color slides
6. Dean of students envelope-"Orientation," 8/24/82